

PROCEEDINGS OF THE POLICE JURY OF THE PARISH OF NATCHITOCHES,
STATE OF LOUISIANA, TAKEN A REGULAR MEETING HELD, MONDAY,

May 16, 2011

5:00 P. M.

The Police Jury of the Parish of Natchitoches, State of Louisiana, met in regular and legal session in the Police Jury Board Room of the Natchitoches Parish Courthouse, on Tuesday, May 16, 2011 at five o'clock (5:00) p.m.

The Invocation was given by Juror Tom Collier, followed by the Pledge of Allegiance led by Juror Fred Jacobs.

There were present: The Honorable President Gerald Longlois, Police Jurors: Chris Paige, J. D. Garrett, David Dollar, William Hymes, Charles Huggins, Tom Collier, Mimi Stoker and Fred Jacobs.

There was absent: Jessie Hoffpauir.

Staff Present: Parish Administrator Catherine Hamilton, Corrine Young, Debbie Miley, Greg Lemoine, Sharon Harris, Judie Barnum, Penny Niette, Beverly Washington and Earl Townsend.

The Police Jury of the Parish of Natchitoches was then convened as the governing authority of said parish by the President who stated that the Police Jury was ready for the transaction of business.

President Longlois recognized Mrs. Stoker who told the Jury that Provencal School had an award ceremony for the students and she was invited so she presented the plaque to them on behalf of the Police Jury. She also stated that Twin Valley RC&D was part of the Federal Government budget cut and would be closing. Mrs. Stoker told the Jury that Mr. Benny Dobson was the only one that could retire and the other employees may be relocated. She then stated that because of the budget cuts the USDA/NRCS would like to donate office items to the Police Jury and then have the Jury donate some of them to Twin Valley RC&D. After a brief discussion, Mrs. Hamilton stated that she would check with the DA regarding this matter.

On motion by Mr. Collier, duly seconded by Mr. Jacobs, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby adopt the minutes of the Regular meeting held Monday, April 18, 2011.

Motion Carried

On motion by Mr. Dollar, duly seconded by Mr. Collier, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby remove 2,848 feet of P. R. #552, the Kowerski Road, out of the Parish Road System.

Motion Carried

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On motion by Mr. Collier, duly seconded by Mr. Garrett, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby approve the purchase of cameras for the Police Jury Board Room in the amount of \$3000.00.

Motion Carried

On motion by Mrs. Stoker, duly seconded by Mr. Jacobs, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby enter into a Cooperative Forest Road agreement with the Kisatchie National Forest relative to road improvement on the Kisatchie-Mora Road in Natchitoches Parish.

Motion Carried

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On motion by Mr. Dollar, duly seconded by Mr. Martin, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby award the bids received Tuesday, May 10, 2011, for the FY 2011-2012 LCDBG Program for Reconstruction of Streets in the Cedar Grove Subdivision to the low bidder, Apeck Construction, Inc. of Anacoco, Louisiana, in the amount of **\$184,413.98.**

Motion Carried

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On motion by Mr. Paige, duly seconded by Mr. Collier, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby award the bids received Tuesday, April 19, 2011, for the construction of a parking lot for the Parish Library, to the low bidder, Douglas Construction of Shreveport, Louisiana in the amount of \$146,188.00.

Motion Carried

On motion by Mr. Paige, duly seconded by Mrs. Stoker, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby reappoint the following members to the Natchitoches Parish Fire Protection District #9 Board, due to members' terms expiring:

Mr. Wade Ebert
Mr. Monty Trichel
Mr. Billy Friedu

Motion Carried

On motion by Mrs. Stoker, duly seconded by Mr. Collier, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby re-appoint the following members to Fire Protection Districts #3 and #8 in the Parish of Natchitoches:

DISTRICT #3

Mrs. Mary Ann Motter
Mr. William Musselwhite
Mr. Mark Swafford

DISTRICT #8

Mr. Robert Bamberg
Mr. Sam Friday

Motion Carried

President Longlois then recognized Mr. David Dollar, Chairman of the Finance/Insurance Committee, who presented the following report:

Relative to the above report, the following action was taken:

On motion by Mr. Collier, duly seconded by Mr. Paige, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby authorize and approve the hiring of youths out of the Government Buildings Fund to work in various Police Jury buildings for the summer months.

Motion Carried

On motion by Mr. Martin, duly seconded by Mr. Garrett, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby authorize the advertisement for sealed Bid proposals for the purchase of a new or used limb truck for the Parish Highway Department.

Motion Carried

On motion by Mr. Martin, duly seconded by Mr. Collier, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby approve the payment of \$1,771.14 to Martin Timber Company for a Right of way for the Hart Road Compactor Station.

Motion Carried

On motion by Mr. Collier, duly seconded by Mr. Jacobs, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby authorize the purchase of a Heavy Duty 20 Ton tilt trailer in an amount less than \$20,000.00.

Motion Carried

On motion by Mr. Garrett, duly seconded by Mr. Paige, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby adopt the proposed Accounting Principles and procedures manual and make it a part of the Jury's Personnel manual.

Motion Carried

On motion by Mr. Paige, duly seconded by Mr. Collier, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby authorize paying back the \$102,688.00 to GOHSEP that was sent to buyout a flooded home.

Motion Carried

This concluded action on the report of the Finance/Insurance Committee meeting.

President Longlois then recognized Ms. Debbie Miley, Parish Treasurer, who presented the following report:

Relative to the report, Ms. Miley asked the Jurors if they had any questions. Ms. Miley then told the Jury that the General Fund was doing okay but the Criminal Court Fund was still in a deficit. Coach Garrett then asked Ms. Miley about the prisoners. She stated that the Jury was paying for 80 prisoners at 15.50 per inmate. Ms. Miley told the Jury that the report they received was for the period of April 1 through 30, 2011. She also stated that she had not transferred any money from the Health Unit because General Fund was doing okay. Mrs. Stoker then asked about the negative in RSVP. Ms. Miley stated that the fund always ran that way because it was a reimbursement grant. Mr. Paige then asked about the funds that was set up to do special things for the seniors. Ms. Miley told him that was a Ms. Sharon question. Ms. Miley told the Jury that the biggest thing they have was the deficit in the Criminal Court Fund that continues to grow on an average of about \$14,000.00 per month. After several comments and questions, Ms. Miley then asked if anyone had any questions. Since there were no other questions concerning the report, the following action was taken:

On motion by Mr. Dollar, duly seconded by Mr. Martin, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby accept the report of the Parish Treasurer.

Motion Carried

Ms. Miley went on to say that the Jury was still running a deficit in inmate cost of approximately \$627,245.13. She then stated she had received in the mail today a lien from the IRS in the amount of \$2,582.83 and from the LA Department of Revenue and Taxation in the amount \$7,079.70. She stated that this was due to paying the taxes late, missing a payment and penalties assessed from other years. After a brief discussion, the following action was taken:

On motion by Mr. Dollar, duly seconded by Mr. Garrett, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby approved paying the liens from the IRS in the amount of \$2,582.83 and from the LA Department of Revenue and Taxation in the amount \$7,079.70.

Motion Carried

Next, President Longlois recognized Mr. Grant Bowden, Veterans Assistance Counselor for the Louisiana Department of Veterans Affairs, who asked the Jury about the Constitution that was passed concerning the Louisiana Property Tax Exemption for Veterans. He stated that the exemption would only be established through an election called by the local government and approved by the voters. After several comments and questions, it was agreed to put this matter on the June agenda for consideration.

President Longlois then recognized Mrs. Judie Barnum and Ms. Beverly Washington, who presented the reports of the Office of Community Services/Head Start Programs. Mrs. Barnum told the

Jury that she had met with the Policy Council and they had approved the Quality Improvement Plan (QIP), the Accounting & Financial Policies and Procedures Manual and the Flow Chart. She then invited all the Jurors to attend the Head Start Centers on May 25th for the children's graduation. Ms. Beverly Washington, Accountant for the OCS/Head Start Program told the Jury she had two reports for Head Start. Ms. Washington stated that they were still in the old grant that ended February 28th. She stated that she was still waiting on the van and the shades for the centers. Ms. Washington also told the Jury that the company they were ordering the shades from would install them and provide a warranty. She stated the shades total was in the amount of \$14,000 and the van was \$5,000. Ms. Washington then told the Jury that based on all the totals approximately \$42,000.00 would be left. She also stated that she was asking the Dallas Office for approval to roll over the \$18,000.00 they had for the leasing of the building. Ms. Washington then told the Jury that they were looking pretty good for the close out. She then asked if anyone had any questions concerning the close out. Next, Ms. Washington stated that the current year grant was doing really good. She informed the Jury that they had received correspondent that Head Start would only received 60% of the funding and the other would come later. She also stated they received correspondent from the state informing them they could not purchase a vehicle using Child Care Food funds and was also told to stop buying cheap food and buy quality food. Relative to the report, the following action was taken:

On motion by Mrs. Stoker, duly seconded by Mr. Garrett, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby who accept the reports of the Office of Community Services/Head Start Programs.

Motion Carried

On motion by Mr. Collier, duly seconded by Mr. Garrett, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby approve the Report of the Director of Public Works for emergency expenditures for the period of April 19, 2011 through May 16, 2011 in the amount of \$1,386.69.

Motion Carried

On motion by Mr. Collier, duly seconded by Mr. Jacobs, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby approve expenditures for the period of April 19, 2011 through May 16, 2011 in the amount of \$1,410,109.61.

Motion Carried

On motion by Mr. Collier, duly seconded by Mr. Dollar, that the Natchitoches Parish Police Jury, in regular and legal session convened, does hereby adjourn until the next regular or called meeting of the Natchitoches Parish Police Jury.

Motion Carried

Attest:

Gerald Longlois, President

Catherine Hamilton,
Parish Administrator